

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
MARCH 8, 2023**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on March 8, 2023, at 12:30 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on March 3, 2023, and included agenda items, location and time, as well as the teleconference information, needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated March 3, 2023, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Director Amy Phillips, Mayor and Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Barry Davis, Councilor, Town of Vail

Director Earle Bidez, Mayor, Town of Minturn

Director Janet Bartnik, Councilor, Town of Eagle.

Directors Absent:

Director Robert “Bob” Hill, Member of the Board of Trustees of the Town of Red Cliff

Also in Attendance:

Tanya Allen, Regional Transportation Director, Eagle County

William “Bill” Ray, Transit Consultant, WR Communications

Ineke De Jong, Administration Manager, Town of Avon

Jessie Cooper, Fleet Asset Supervisor, ECO Transit

Sage Thornbrugh, Planning & Development Manager, ECO Transit

Dayana Herr, Administration Supervisor, ECO Transit

APPROVAL OF THE AGENDA

Director Phillips mentioned that a new topic will be added to this meeting's agenda. This new topic is to discuss the authorization of a letter of support for an ECO Transit grant application.

APPROVAL OF MINUTES

Director Phillips presented the Minutes dated February 8, 2023, for approval, and asked if there were any requests for corrections from other Directors. Hearing none, Director Davis motioned to approve the Agenda, as amended. Director Eickholt seconded this motion, which passed with a unanimous 6-0 vote.

PUBLIC COMMENT

No member of the public had a comment at the time of this meeting.

AGENDA ITEMS

5. Accounting Update

5.1 Approval of Resolution 2023-08, Accounting Contract

Ms. Allen presented the proposed contract with Community Resource Services to provide accounting and book keeping services to the EVTA for Board approval. She explained that this was a fee per service contract up to the budgeted \$30,000. This contract runs from March 1, 2023 to January 1, 2024.

Director Bidez made a motion to approve the contract via Resolution 2023-08. Director McQueeney seconded this motion, which passed with a unanimous 6-0 vote.

4.2 Approval of 2022 Audit Exemption Request

Ms. Allen said that EVTA accountants have recommended doing an audit exemption request for fiscal year 2022. This was because the Transportation Authority was officially created in 2022 but had no financial activity. The accounting firm had prepared this document and was seeking authorization to collect Board signatures for submission

Director Bartnik made a motion to approve the 2022 Audit Exemption Request. Director Davis seconded this motion, which passed with a unanimous 6-0 vote.

5. Selection of Legal Counsel

Ms. Allen explained that there were eight responses for the legal RFP, with four finalists invited to interview. She said that the decision is to recommend moving forward with Collins, Cole, Flynn, Winn, and Ulmer (CCFWU) as the EVTA general legal counsel. Director Bartnik said that even though she missed one of the interviews, it was very clear for her that this was the most suited group to help with the EVTA needs.

Director Bartnik made a motion to approve the selection of legal counsel. Director Davis seconded this motion, which passed with 5 votes in favor. Director Eickholt abstained.

6. Communication and Outreach Update

Mr. Ray explained that he has been supporting the planning of the EVTA retreat and is working on finding an appropriate facilitator. He said he has also been helping Director Bartnik and Director Bidez with the process of identifying a process for recruiting a permanent EVTA Director and staff. In addition, he has been adding new content and improving the EVTA website and creating new public information materials that will be distributed to local newspapers and partner organizations.

Director Phillips asked about one of the quick facts from the public information materials that talked about existing ECO operations transferring to the EVTA over the course of the next year. Ms. Allen said that this fact mentions that operations will “begin” to transfer over the course of next year but she is correct in assuming full transfer will take longer. Mr. Ray said he will clarify this on the public outreach materials.

7. Retreat Planning Update

Ms. Allen stated that they have confirmed the date and place for the upcoming EVTA Strategic Planning Retreat, which will take place on Wednesday March 22 at the Grandview room located on the top deck of the Lionshead parking structure. She said that Greg Bellomo from Government Performance Solutions was selected as the facilitator and confirmed the Board was comfortable with his proposal and selection. Ms. Allen talked about the proposed agenda for this meeting and said that Director McQueeney, Mr. Ray and herself had already held a preliminary meeting with Mr. Bellomo to talk about this meeting agenda’s goals.

Mr. Ray shared an outline of the proposed retreat, adding that Mr. Bellomo was requesting board members and alternates to think about the answer to three questions. These questions are:

-What operating principles should we observe so we function as an effective, cohesive board?

-What challenges must we tackle and which ones are the most urgent?

-What ideas do you have to ensure that we meet expectations of those we serve?

Director Phillips asked who was going to provide the report after the retreat. Mr. Ray said that Mr. Bellomo will take care of creating and providing this report.

Director Davis said that Town of Vail agreed to provide parking vouchers for those attending the retreat.

8. Letter of Support for ECO Transit Grant Application

Ms. Allen said that ECO Transit is currently in the process of preparing a large Federal grant application for vehicle replacements and new vehicle purchases. This grant will help update ECO Transit's current fleet and support future expansion of service expected as it transitions to the EVTA. She mentioned that this will be submitted by ECO Transit but she believes it is very powerful to have a letter of support from the EVTA board. Ms. Allen said they were considering asking for up to sixteen vehicles, with a significant number of those being battery electric.

Director Bartnik made a motion to approve the Board President signing a Letter of Support for ECO Transit's grant application. Director Bidez seconded this motion, which passed with a unanimous 6-0 vote.

9. Director Update and Future Topics

Ms. Allen said that she would like to include these updates at the end of every meeting moving forward. She mentioned that substantial progress has been made on the Administration set up. We have received notice of January Sales Tax collections and were finishing the setup process to have this revenue deposited in EVTA accounts. Ms. Allen also mentioned that they have received 7 responses to the marketing RFP, and if a

recommendation is made before the retreat they will be invited to that meeting. Ms. Allen said that there will be an internal transition team meeting with Eagle County next week, to talk about the key points for staff transition.

11. Executive Session

The EVTA Board members moved to a private executive session to discuss personnel matters pursuant to the Eagle Valley Transportation Authority Executive Director position.

NEXT MEETING

April 12, 2022.
